



THORNGUMBALD PARISH COUNCIL MINUTES OF THE PROCEEDINGS OF A MEETING HELD ON WEDNESDAY 18 FEBRUARY 2026

Present: Cllrs – E Brown, C Cone, D Kirlew-Morris, N Lickiss, V McKeown, S Melia-Craven, E Twidal

Guests: 3 Members of Public

848. **Declaration of Interest:**
None

849. **Apologies for absence:**
Cllrs C Hardcastle, G Huckstep, S Steel

850. **Confirmation of Minutes:**
The minutes of meeting held on 21 January 2026 were **RESOLVED** as a correct record of the proceedings thereat

851. **Clerk's Report:**

- The internal Auditor completed the interim audit over 2 days
- The website has been updated with 2026 meeting dates
- Cllr Mc Keown & Cllr Brown acceptance of office and register of interest has been forwarded to ERYC
- The Parish Council office is taking on a restructuring with organisation and a well needed freshen up
- Clerk has updated the Parish Council's Information Commissioners Office (ICO) data protection registration
- Clerk has booked the annual Play Equipment inspection for June 2026
- An update re: The telephone Box Project will be on the March agenda
- The Bus shelter grant has been approved, clerk to contact ERYC for the next stage in the process for the new bus shelter at Bridge Bungalows
- The road flooding on the Main Road at the top of Marsh Lane has been reported to ERYC
- The narrow footpath from Bridge Bungalows to Ryehill has been reported to ERYC
- The state of Marsh Lane, Ryehill has been reported to ERYC
- Clerk & Chair attended the Ageing Better Webinar
- Councillor information packs including copies of Standing Orders, Financial Regulations, Code of Conduct, Practitioners Guide 2025 & an assertion 10 checklist have been provided to all councillors
- Clerk has made enquiries re: new software to produce the journal, the original software is not compatible with the new IT
- The March journal will be put together at the beginning of March

852. **Receive Information:**

- Interim Audit Report for year ended 31 March 2026 – **emailed 4.2.26**
- ERYC newsletter – emailed **12.2.26**
- Notes on Ageing Better Webinar – **emailed 12.2.26**

ERYC – Planning Decisions

- **25/03446 PLF** - Construction of dormer extensions to front and rear – **Approved – emailed 4.2.26**

853. **To Resolve:**

- It was **RESOLVED** to adopt updated model Standing Orders
- It was **RESOLVED** to adopt updated model Financial Regulations
- It was **RESOLVED** to adopt updated Local Government Association Councillor Code of Conduct
- It was **RESOLVED** to adopt updated IT Policy
- It was **RESOLVED** to hold the Annual Parish Meeting 11 April 10am – 12 noon
- A date for an informal meeting for councillors to discuss Council topics was **RESOLVED** to take place 17 March 2026 6.30pm
- It was **RESOLVED** to co opt a new councillor on to the Parish Council, Cllr Doreen Auker was welcomed to the meeting
- Cllr Huckstep's proposal re: remembrance signs will be taken to the March meeting, Cllr Huckstep sent his apologies, he will present his proposal at the next meeting
- It was **RESOLVED** to accept the quote of £1800 from MNA Group Ltd, H&S Consultants, to provide the Parish Council with the Health & safety Risk Assessment, policies and procedures, including regular inspections, support and training required to meet our legal requirements and audit compliance
- Following a lengthy discussion to review the Parish Council Scale of Charges it was **RESOLVED** to increase the fees charged for the Cemetery, Allotments and Village Hall hire as follows:

Price List - CEMETERY					
				2026	2025
BURIAL PLOT	Single	1	Resident	£500.00	£485.00
	Double	2	Resident	£600.00	£585.00
	Single	1	Non - Resident	£1,500.00	£1,455.00
	Double	2	Non - Resident	£1,800.00	£1,755.00
Interment fee (after 22 March 2023)			Resident	£300.00	£285.00
			Non - Resident	£900.00	£855.00
CHILD - Under the age of 16 years			Resident	£0.00	£0.00
			Non - Resident	£400.00	£380.00
GARDEN OF REPOSE	Single	1	Resident	£250.00	£235.00
	Double	2	Resident	£300.00	£285.00
	Single	1	Non - Resident	£750.00	£705.00
	Double	2	Non - Resident	£900.00	£855.00
Interment fee (after 22 March 2023)			Resident	£200.00	£185.00
			Non - Resident	£600.00	£555.00
CHILD - Under the age of 16 years			Resident	£0.00	£0.00
			Non - Resident	£400.00	£380.00
HEADSTONE			Resident	£80.00	£60.00
VASE - NOT EXCEEDING 12"			Resident	£50.00	£40.00
VASE OVER 12"			Resident	£60.00	£50.00
HEADSTONE			Non - Resident	£240.00	£180.00
VASE - NOT EXCEEDING 12"			Non - Resident	£150.00	£120.00
VASE OVER 12"			Non - Resident	£180.00	£150.00
Scattering Ashes			Resident	£50.00	£40.00
			Non - Resident	£150.00	£120.00
Transfer of Deed Admin				£50.00	£0.00

Price List

ALLOTMENTS

	2026	2025
RYEHILL	£30.00	£26.00
THORNGUMBALD	£40.00	£23.00
	£30.00	£17.00
Very Small plot	£15.00	£7.00
Very large plot	£50.00	£30.00
Land Rent by Graham Clarke	£550.00	£525.00

Price List
THORNGUMBALD VILLAGE HALL

	2026	2025	
Weekly Hall users	£14.50	£13.00	per hour
Pre School	£10.50	£9.50	per month
One Off hire	£20.00	£17.00	per hour
Full Day	£120.00	£100.00	per day
Half Day	£80.00	£60.00	per day
ERYC Electoral Services	£200.00	£150.00	
Children's Party	£50.00	£50.00	
Disco up to 11.30pm	£150.00	£110.00	Plus £100 Returnable Bond
Wedding	£300.00	£250.00	

22 January 2026 – 18 February 2026

Accounts for Payment

Home Bargains – cleaning products	42.83
B&M – emulsion & gloss	59.00
S P Memorials Ltd	940.26
O2 phone top up	15.00
Business stream – cemetery	104.09
Business stream – Playing Fields	93.31
SOS – paper & lever arch files	104.84
SVS – van mot & repairs	223.18
Public Sector Audit – interim internal audit	663.80
Ryehill Building Supplies Ltd – maintenance	11.28
G Clarkson – Roads Ahead – Van battery	80.00
J Hunt – stationery, paint & office supplies (Amazon)	163.48
Allstar – fuel	35.35
Microsoft MS365	10.49
Openvoip – 15/01/2026 – 28/02/2026	51.98
Eon – Electricity	132.08
NEST – Pension	102.76
KCOM – Office 23/12/2026-13/01/2026	201.70
Everflow – water	59.45
HMRC	1309.07
Wages:	4399.28
Clerk	
Admin Assistant	
Maintenance	
Caretaker/Cleaner	

Payments up to 18 February 2026 were discussed and **RESOLVED**
Monthly Receipts and Payments and monthly budgets

Chairman

Dated: